

EXECUTIVE FORWARD PLAN MAY 2013

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust Board
RVW	Cabinet Response to Policy Development & Scrutiny Panel Review Recommendations

Directors Group Lead

JF	Jo Farrar – Chief Executive, Bath & NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

Executive Forward Plan May 2013

Bath & North East Somerset Council

Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Other Information	
CABINET MEETING - 08 MAY 2013, 6:30PM							
8 May 2013	E2411 The Community Infrastructure Levy for Bath & North East Somerset <i>To agree the CIL draft Charging Schedule and the revised S.106 Planning Obligations Supplementary Planning Document (draft) for public consultation</i>	Cabinet	Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	B&NES CIL Viability Assessment	Louise Fradd	First notified 18-Apr-12 KEY
16 Jul 2013		PTE PDS	Councillor Marie Longstaff				
7 May 2013	E2551 Placemaking Plan Launch Document <i>The Launch Document sets out the purpose, scope, and timetable for the PlaceMaking Plan</i>	PTE PDS	Councillor Marie Longstaff	Simon De Beer 01225 477616	Appx 1 Placemaking Plan Launch Document B&NES Core Strategy National Planning Policy Framework	Louise Fradd	First notified 14-Mar-13 KEY
8 May 2013		Cabinet	Councillor Tim Ball				
8 May 2013	E2545 Connecting Communities: A Local Engagement Framework for Bath & North East Somerset <i>The report provides an update on the Council's framework for working with local communities in the context of our aim to be a listening Council with active citizens that reaches every community and culture</i>	Cabinet	Councillor Paul Crossley, Councillor David Dixon	Andy Thomas 01225 394322	Appx 1 Draft Local Engagement Framework	Andrew Pate	First notified 06-Mar-13 KEY

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
8 May 2013	<p>E2523 Grand Parade & Undercroft - Viability Study <i>Further to Cabinet Report 10 Oct 12, a viability appraisal and options report has been completed which that the project is a viable development opportunity if delivered in four phases. This Report demonstrates this and sets out recommendation.</i></p>	Cabinet	Councillor David Bellotti	Jon Folly Irene Simms 01225 477006	Appx 1 Options Report	Andrew Pate	First notified 25-Jan-13
8 May 2013	<p>E2562 Transport Improvement Capital Programme 2013/14 <i>The report sets out the Integrated Improvement Capital Programme following consultation. The programme of expenditure aims to develop and implement the Joint Local Transport Plan strategy in accordance with government guidelines.</i></p>	Cabinet	Councillor Roger Symonds	Adrian Clarke 01225 395223	Appx 1 Transport Improvement Capital Programme 2013/14 Joint Local Transport Plan 3 JLTP3 2011/12 Annual Progress Report	Louise Fradd	First notified 11-Apr-13 KEY

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Other Information
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY 2013						
May 2013	E2500 Proposed Double Yellow Lines - Lime Grove Gardens / Rennie Close, Bath TRO <i>As part of the redevelopment of Lime Grove School, it is proposed to mark Rennie Close with double yellow lines along its length. A Cabinet decision will only be required if there are objections to the scheme during the statutory consultation period.</i>	Cllr Roger Symonds	Andy Coles 01225 394208	Appx 1 Plan Appx 2 Consultation Responses	Louise Fradd	First notified 30-Oct-12 TRO
May 2013	E2524 Warminster Road Pedestrian Refuge TRO <i>The creation of double yellow lines as part of the installation of a pedestrian crossing island on Warminster Road, Bath. These will replace an existing un-used bus stop, some unrestricted parking bays and lengths of 'Keep Clear' markings.</i>	Cllr Roger Symonds	Daniel Miller Andy Coles 01225 394208		Louise Fradd	First notified 28-Jan-13 TRO

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
May 2013	E2537 Keynsham area 20mph speed limit TRO <i>The proposal is to introduce a permanent 20mph speed limit on the residential roads of Keynsham. A Cabinet decision will be required if there are objections to the advertised proposals.</i>	Cllr Roger Symonds		Tony Rutter 01225 394207	Appx 1 Plan of proposed area Appx 2 Informal consultation comments Appx 3 Equality Impact Assessment report	Louise Fradd	First notified 20-Feb-13 TRO
May 2013	E2540 Safer Schools Phase 2 TRO 2012 <i>Considerations of responses to the Safer Schools Phase 2 TRO including, No Stopping on School Keep Clears, No Waiting At Any Time, No Waiting Between Times, Limited Waiting, and Coach Parking. A Cabinet decision will be required only if there are objections to the published proposals.</i>	Cllr Roger Symonds		Nick Jeanes Kris Gardom 01225 395362	Appx 1 Summary of public responses to advertisements Appx 2 Plans showing proposals	Louise Fradd	First notified 25-Feb-13 TRO
BATH RECREATION GROUND TRUST - ANTICIPATED IN MAY, DATE TO BE NOTIFIED							
May 2013	E2564 Draft Scheme for the Recreation Ground	Rec Trust	Councillor David Dixon	Andrew Pate 01225 477300		Andrew Pate	BRT

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Other Information
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CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN MAY 2013

The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.

Before 5 Jun 2013	E2549 Response to PDS Recommendations - Community Asset Transfer Review <i>A task and finish group review undertaken by the Resources Policy Development and Scrutiny Panel with recommendations to support the implementation of the community asset transfe. The Cabinet members will be asked to respond to the Panel's recommendations within 2 months.</i>	Cllr Paul Crossley, Cllr David Dixon, Cllr David Bellotti Resources PDS	Councillor John Bull	Cllr Paul Myers Donna Vercoe	Response Table - Community Asset Transfer Review Community Asset Transfer Report	Andrew Pate	First notified 13-Mar-13 RVW
10 Jun 2013							

CABINET MEETING - 12 JUNE 2013, 6:30PM

12 Jun 2013	E2529 Houses in Multiple Occupation in Bath: Article 4 Direction & Supplementary Planning Document <i>Adoption of Supplementary Planning Document and Confirmation of Article 4 Direction</i>	Cabinet	Councillor Tim Ball	Simon de Beer Cleo Newcombe- Jones	Appx 1 Confirmation of Article 4 Direction Appx 2 HMO in Bath: Supplementary Planning Document Appx 3 Consultation Report Appx 4 Equalities Impact Assessment Cabinet Reports - March 2012 and October 2013 www.bathnes.gov.uk/hmo	Louise Fradd	First notified 12-Feb-13 KEY
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Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
12 Jun 2013	E2553 Housing in Multiple Occupation: Additional Licensing <i>To determine whether to designate part of Bath as an area subject to additional licensing for specified types of houses in multiple occupation (HMOs)</i>	Cabinet	Cllr Tim Ball	Jeremy Manners 01225 396276 Graham Sabourn 01225 477949		Louise Fradd	First notified March 2013 KEY
12 Jun 2013	E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i>	Cabinet	Councillor Roger Symonds	Simon Thomas 01225 394260	High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report	Louise Fradd	First notified 24-May-12 TRO
14 May 2013	E2412 Gypsies, Travellers and Travelling Showpeople Site Allocations development Plan Document <i>To consider the results of the stock take on the assessment of accommodation needs and site provision for Gypsies, Travellers and Travelling Showpeople</i>	HMP PDS	Councillor Eleanor Jackson	David Trigwell Simon De Beer 01225 477616	Appx 1 Gypsy and Traveller Site Assessment Schedules Appx 2 Preferred Options Document 2012 Appx 3 Issues and Options Paper 2011 GTAA Update 2012 B&NES Draft Core Strategy 2011	Louise Fradd	First notified 18-Apr-12 KEY
12 Jun 2013		Cabinet	Councillor Tim Ball				
16 Jul 2013		PTE PDS	Councillor Marie Longstaff				

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
12 Jun 2013	E2511 Events Management - Future <i>The consensus from internal and external stakeholders is that the management model for events and festivals requires updating to expand opportunities and improve the co-ordination and management of existing events based on 'A Year in B&NES' theme.</i>	Cabinet	Councillor David Dixon	Linda Todd 01225 396428	B&NES Council Events Policy	Louise Fradd	First notified Dec 12
12 Jun 2013	E2483 Two Tunnels Project Update <i>The report provides an update on progress on the Two Tunnels project and remaining actions needed to complete the project</i>	Cabinet	Councillor Roger Symonds	Adrian Clarke 01225 395223	Two Tunnels Project Officer Decision (February 2010) E1842 Two Tunnels Project Single Member Decision (October 2008)	Louise Fradd	First notified 18-Sep-12
12 Jun 2013	E2563 West of England Partnership bid for designation as a Better Bus Area <i>A joint bid to the Department for Transport by the West of England Partnership authorities for designation of a network of key bus service corridors as a Better Bus Area</i>	Cabinet	Councillor Roger Symonds	Andy Strong 01225 394201	Exempt Appx 1 Draft bid document Guidance on applying for designation as a Better Bus Area (Department for Transport, February 2013)	Louise Fradd	First notified 17-Apr-13 KEY

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Other Information
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JUNE 2013						
June 2013	E2480 Somerset Lane, Bath TRO <i>To update the 'Parking Places on Roads' (Limited Waiting)' restrictions along Somerset Lane, Bath. If no objections are received, no Cabinet decision will be required.</i>	Cllr Roger Symonds		Andy Coles 01225 394208	Appx 1 Informal Consultation overview Appx 2 Formal Consultation overview Appx 3 Equality Impact Assessment Appx 4 Existing / Proposed Layout	Louise Fradd First notified 13-Sep-12 TRO
CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN JUNE 2013						
<i>The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.</i>						
14 May 2013	E2554 Boat Dwellers and River Travellers Task and Finish Group Review	HMP PDS	Councillor Eleanor Jackson	Cllr Eleanor Jackson (Chair, HMP PDS Panel) Donna Vercoe 01225 396053	Recommendations Response Table Appx 1 The Report (due to be presented to the May Housing & Major Projects PD&S Panel meeting)	Ashley Ayre First notified 04-Apr-13
June 2013	<i>A task and finish group review undertaken by the Housing & Major Projects PDS Panel. To produce a report that contributes to a better understanding of the issues presented by and facing Boat Dwellers and River Travellers. The Cabinet members will be asked to respond to the Panel's recommendations.</i>	Cllr Tim Ball, Cllr David Dixon, Cllr Simon Allen				
23 Jul 2013		HMP PDS				
17 Sep 2013		HMP PDS				

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Other Information	
CABINET MEETING - 10 JULY 2013, 6:30PM							
10 Jul 2013	E2512 Treasury Management Outturn report 2012/13	Cabinet Council	Councillor David Bellotti	Tim Richens, Jamie Whittard 01225 477468, 01225 477213	Treasury Management Strategy & Investment Plan 2012/13	Andrew Pate	First notified Dec-12
11 Jul 2013	<i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2012/13.</i>						
10 Jul 2013	E2542 Joint Rights of Way Improvement Plan <i>The Authority is required to produce and adopt a Rights of Way Improvement Plan (ROWIP) which details how the public rights of way network will be developed and improved. The proposed new ROWIP is a 'refresh' of the ROWIP published in 2007.</i>	Cabinet	Councillor Roger Symonds	Graeme Stark 01225 477650	Appx 1 Draft Rights of Way Improvement Plan	Louise Fradd	First notified 28-Feb-13 KEY
10 Jul 2013	E2561 Empty Property Policy: Enforcement Action <i>This report will seek a decision from Cabinet on initiating formal enforcement action to recover one or more high priority empty properties</i>	Cabinet	Councillor Tim Ball	Graham Sabourn 01225 477949	Appx 1 Property details (likely to be exempt from publication) Empty Property Policy	Ashley Ayre	First notified 09-Apr-13 KEY

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Other Information
CABINET MEETING - 11 SEPTEMBER 2013, 6:30PM						
11 Sep 2013	E2522 Energy Efficiency & Renewable Energy Guidance for Listed Buildings and Undesignated Historic Buildings <i>To report on progress of the implementation of the Sustainable Construction & Retrofitting SPD</i>	Cabinet	Councillor Tim Ball	Cleo Newcombe-Jones Simon De Beer 01225 477616	none	Louise Fradd First notified 25-Jan-13
18 Jul 2013 11 Sep 2013	E2508 Leisure Strategy - 2013 to 2038 <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform.</i>	ECD PDS Cabinet	Councillor Robin Moss Councillor David Dixon	Marc Higgins 01225 396423	Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy	Louise Fradd First notified 23-Nov-12 KEY
11 Sep 2013	E2435 Housing Delivery Update <i>An update to Cabinet on the Councils response to the prioritisation of housing delivery</i>	Cabinet	Councillor Tim Ball	John Wilkinson David Langman 01225 477013	Core Strategy, SHLAA	Louise Fradd First notified 15-May-12 KEY

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
11 Sep 2013	E2555 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to July 2013 <i>Monitoring information for the Authority as a whole for the financial year 2013/14 to the end of July 2013. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet		Tim Richens Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	First notified 04-Apr-13
11 Sep 2013	E2552 Treasury Management Monitoring Report to 30th June 2013 <i>Performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 3 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate	First notified 26-Mar-13

CABINET MEETING - 13 NOVEMBER 2013, 6:30PM

13 Nov 2013	E2556 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to September 2013 <i>Monitoring information for the Authority as a whole for the financial year 2013/14 to the end of September 2013. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Councillor David Bellotti	Tim Richens Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Budget Management Scheme	Andrew Pate	First notified 04-Apr-13
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Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
13 Nov 2013	E2557 Treasury Management Monitoring Report to 30th September 2013	Cabinet	Councillor David Bellotti	Tim Richens Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators	Andrew Pate	First notified 04-Apr-13
14 Nov 2013	<i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 6 months of 2013/14</i>	Council			Treasury Management Strategy & Annual Investment Plan 2013/14		

CABINET MEETING - 12 FEBRUARY 2014, 6:30PM

12 Feb 2014	E2558 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to December 2013 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2013/14 to the end of December 2013. The report also includes a number of budget transfer requests for both revenue and capital.</i>	Cabinet	Councillor David Bellotti	Tim Richens Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	First notified 04-Apr-13
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Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Other Information
12 Feb 2014	E2559 Treasury Management Monitoring Report to 31st December 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 9 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Tim Richens Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate	First notified 04-Apr-13
12 Feb 2014 18 Feb 2014	E2560 Treasury Management Strategy Statement & Annual Investment Strategy 2014/15 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i>	Cabinet Council	Councillor David Bellotti	Tim Richens Jamie Whittard 01225 477213	Appx 1 Treasury Management Strategy	Andrew Pate	First notified 04-Apr-13 KEY

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk